



ALABAMA LICENSURE BOARD FOR Interpreters and Transliterators

P.O. Box 240187 Montgomery, AL 36124-0187 Phone: (334) 277-8881 Fax: (334) 277-0188

Permit Application

This application is for persons who have proof of successfully passing a code of ethics test (as approved by ALBIT) and a performance test (as approved by ALBIT) and are applying for a renewable permit for the first time.

First Name: _____ **Middle Initial:** _____ **Last Name:** _____

Date of Birth: ____/____/____ **SS #** ____-____-____

Home Address: _____

City: _____ **State:** _____ **Zip Code:** _____ **County:** _____

Home Phone: ____-____-____ **Cell Phone:** ____-____-____

Email Address: _____

Current Employer: _____

Address: _____

Please answer all questions and attach any supporting documentation

	YES	NO
1. Are you currently charged with, or ever been convicted of a felony or misdemeanor?	_____	_____
2. Do you have any physical, mental or emotional impairments that would hinder your ability to perform duties assigned in the profession ?	_____	_____
3. Are you or have you ever been addicted to alcohol or drugs?	_____	_____
4. Have you ever been treated for alcohol/substance abuse in a treatment center, hospital, or outpatient setting? If yes, give name of institution, date and length of treatment.	_____	_____
5. Has any state licensing board refused, revoked or suspended a certificate/license issued to you or taken other disciplinary action?	_____	_____
6. Have you ever voluntarily or otherwise surrendered your license or certification/ registry in any jurisdiction, state or territory?	_____	_____
7. Are you currently under investigation by any licensing board or agency?	_____	_____
8. Have you had any suits filed against you or your employer on your behalf?	_____	_____
9. Are you an Citizen of the United States of America?	_____	_____
10. Are you a military spouse?	_____	_____

List all credentials (MANDATORY): _____

I affirm that all the information and documentation contained herein is correct, to the best of my knowledge. I have reviewed and understand the requirements for annual renewal. I further understand that this license limits holder to provide services in specific area for which license has been issued.

Applicant Signature

Date

You must include all of the following:

- This **notarized** application
- A \$50.00 application fee Check# _____
- A \$125.00 Permit fee Check # _____
- Documentation of passing a Code of Ethics exam, as approved by ALBIT
- Documentation of passing a Performance Assessment, as approved by ALBIT
- Diploma or **certified** transcripts
- POC form
- Documentation to prove citizenship

Sworn to and subscribed before me this the
_____ day of _____, 20____

Notary Public

Form valid for RP 1st only SB473-06-04



Alabama Licensure Board of Interpreters and Translators
Proof of Citizenship (POC) Form – for Initial ALBIT License



Instructions:

This form is to be completed by applicants for licensure in order to comply with Ala. Code § 31-13-7 (1975 as amended). Please mail this completed form with a copy of the required documentation proving citizenship or legal presence to:

ALBIT
P.O. Box 240187
Montgomery, AL 36124-1386

Do not send originals or faxes of citizenship/legal presence documents.

Name (Please Print): License/Permit #:

Track I: Please complete this section if you are a United States Citizen. Check all that apply below:

- I am a United States Citizen. I am submitting the attached COPY of my document to prove citizenship:
Please check and submit one of the following:
Alabama Driver's License or Identification issued by the Department of Public Safety
Driver's License from other state that required proof of lawful presence
Birth Certificate indicating U.S. Birth
Valid U.S. Passport
Military Identification showing U.S. as place of Birth
Naturalization documents
Certificate of Citizenship
Consular report of birth abroad of U.S. Citizen
Bureau of Indian Affairs Identification
American Indian Card issued by Homeland Security
Final adoption decree showing person's name and place of U.S. Birth
A valid Uniformed Services Privileges and Identification Card
Extract from a United States hospital record of birth created at the time of the person's birth indicating the place of birth in the United States
Certification of Birth Issued by U.S. Department of State

I hereby declare that I am a citizen of the United States of America. I sign this declaration under penalty of perjury; making a false or fictitious statement or representation in this declaration is perjury in the second degree, pursuant to Ala. Code § 13A-10-102.

Signature

Date

Track II: Please complete this section if you are not a United States Citizen. Check all that apply below:

- I am not a United States Citizen. I am submitting the attached COPY of my document to prove legal presence in the United States:
Please check and submit one of the following:
I-327 Re-entry Permit
I-551 Permanent Resident Card
I-571 Refugee Travel Document
I-766 Employment Authorization Card
I-94 Arrival/Departure Record
Unexpired Foreign Passport
Temporary I-551 Stamp (on passport or I-94)
I-20 Certificate of Eligibility for non-immigrant (F-1) student status
DS 2019 Certificate of Eligibility for Exchange Visitor (J-1) status
Machine-readable immigrant Visa (with temporary I-551 language)
Other: Explain:

I hereby declare that I am an alien lawfully present in the United States of America. I sign this declaration under penalty of perjury; making a false or fictitious statement or representation in this declaration is perjury in the second degree, pursuant to Ala. Code § 13A-10-102.

Signature

Date