ALABAMA LICENSURE BOARD FOR
Interpreters and Transliterators

2777 Zelda Rd., Montgomery, AL 36106 Phone: (334) 277-8881 Fax: (334) 263-6115

Permit Application

This application is for persons who have successfully passed an ALBIT approved Code of Ethics exam and an ALBIT approved Performance Assessment test and are applying for a renewable permit for the first time.

Ms., Mrs., Mr. Circle one ***First Name:*** _____ ***Middle Initial:*** _____ ***Last Name:*** _____

Date of Birth: _____/_____/_____ ***SS #*** _____-_____-_____ ***Board use only:*** _____

_____ Preferred? ***Home Address:*** _____

City: _____ ***State:*** _____ ***Zip Code:*** _____ ***County:*** _____

Primary Phone: _____-_____-_____ ***Secondary Phone:*** _____-_____-_____

Personal Email Address: _____

Current Employer: _____

_____ Preferred? ***Address:*** _____

City: _____ ***State:*** _____ ***Zip Code:*** _____ ***Work Phone:*** _____-_____-_____

Work Email Address: _____ _____

List all credentials (Required): _____

Please answer all questions and attach any supporting documentation	***YES***	***NO***
1. Are you a citizen of the United States of America?	_____	_____
2. Are you or have you ever been addicted to alcohol or drugs?	_____	_____
3. Have you ever been treated for alcohol/substance abuse in a treatment center, hospital, or outpatient setting?	_____	_____
4. Have you ever voluntarily or otherwise surrendered your license or certification/ registry in any jurisdiction, state or territory?	_____	_____
5. Are you currently under investigation by any licensing board or agency?	_____	_____
6. Have any suits been filed against you or your employer on your behalf?	_____	_____
7. Are you currently charged with, or ever been convicted of, a felony or misdemeanor?	_____	_____
8. Do you have any physical, mental or emotional impairments that would hinder your ability to perform duties assigned in the profession?	_____	_____
9. Has any state licensing board refused, revoked or suspended a certificate/permit issued to you or taken other disciplinary action?	_____	_____

If you answered yes to questions 2-9, please provide details on separate sheet of paper.

I affirm that all the information and documentation contained herein is correct, to the best of my knowledge. I have reviewed and understand the requirements for annual renewal. I also understand this permit limits me to provide services in specific areas for which it has been issued.

_____ Applicant Signature

_____ Date

You must include the following with this notarized application:

- Check for $175 ($50 Application fee + $125 Permit fee)
- Proof of passing an ALBIT approved code of ethics or written knowledge exam
- Proof of passing an ALBIT approved performance assessment test
- Copy of GED, high school or college diploma or certified college transcripts
- Proof of citizenship • Proof of citizenship form

Sworn to and subscribed before me this the

_____ day of _____, 20____

_____

Notary Public

My commission expires: _____/_____/_____

Updated 1/20

Alabama Licensure Board of Interpreters and Transliterators
Proof of Citizenship (POC) Form — for Initial ALBIT Applications

This form is to be completed by all applicants in order to comply with Ala. Code S 31-13-7 (1975 as amended). Please mail this completed form with a copy of the required documentation proving citizenship or legal presence to:

ALBIT
2777 Zelda Rd., Montgomery, AL 36106

Do not send originals or faxes of citizenship/legal presence documents.

Name (Please Print): _____

Track I: Please complete this section if you are a United States Citizen. Check all that apply below:

I am a United States Citizen. I am submitting the attached COPY of my document to prove citizenship:
Please check and submit one of the following:

- ○ Alabama Driver's License or identification issued by the Department of Public Safety
- ○ Driver's License from other state that required proof of lawful presence
- ○ Birth Certificate indicating U.S. Birth
- ○ Valid U.S. Passport
- ○ Military Identification showing U.S. as place of birth
- ○ Naturalization documents
- ○ Certificate of Citizenship
- ○ Consular report of birth abroad of US Citizen
- ○ Bureau of Indian Affairs identification
- ○ American Indian card issued by Homeland Security
- ○ Final adoption decree showing person's name and place of U.S. Birth
- ○ A valid Uniformed Services Privileges and identification card
- ○ Extract from a United States hospital record of birth created at the time of the person's birth indicating the place of birth in the United States
- ○ Certification of Birth issued by U.S. Department of State

I hereby declare that I am a citizen of the United States of America. I sign this declaration under penalty of perjury; making a false or fictitious statement or representation in this declaration is perjury in the second degree, pursuant to Ala. Code S 13A10-102.

Signature _____ Date _____

Track II: Please complete this section if you are not a United States Citizen. Check all that apply below:

I am **not** a United States Citizen. I am submitting the attached COPY of my document to prove legal presence in the US:
Please check and submit one of the following:

- ○ 1-327 Re-entry Permit
- ○ 1-551 Permanent Resident Card
- ○ 1-571 Refugee Travel Document
- ○ 1-766 Employment Authorization Card
- ○ 1-94 Arrival/Departure Record
- ○ Unexpired Foreign Passport
- ○ Temporary 1-551 Stamp (on passport or 1-94)
- ○ 1-20 Certificate of Eligibility for non-immigrant (F-1) student status
- ○ DS 2019 Certificate of Eligibility for Exchange Visitor (J-1) status
- ○ Machine-readable immigrant Visa (with temporary 1-551 language)
- ○ Other: Explain: _____

I hereby declare that I am an alien lawfully present in the United States of America. I sign this declaration under penalty of perjury; making a false or fictitious statement or representation in this declaration is perjury in the second degree, pursuant to Ala. Code S 13A-10-102.

Signature _____ Date _____